

Full OASys Assessment on Alan Falsename Nonn

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Please complete all details so this can be read as a stand-alone document.

The format follows the online application as closely as possible. The summary section is not fully replicated. To allow for additional information to be included if using this version continuation sheets are available.

Case Identification & Sentencing Information Sections 2 to 13 Risk of Harm Screening & Full Analysis Summary Sheet

Initial plan and Sentence Plan Objectives/Targets Signature and Countersignature (if required)

Continuation sheets (extra pages may be printed as needed and indexed as required)

Purpose of Assessment CJA –Start of Community Order

Full assessment

This is an open document. Enter only information that can be shared with the offender

Surname Name	NONN	Forename(s)	Alan Falsename
Surname Alias(es)		Forename Alias(es)	
DOB	1/7/1990	DOB Alias(es)	
Gender	Male	Religion	
Police National Computer (PNC) No:	*****/04	Criminal Records Office (CRO) number	*****/04
CRAMS Number or other local identifier	*****	NOMIS ID	*****
Prison Number (LIDS)		Location of the offender	Own address
Current Address	4 Holly Terrace Midford	Ethnic Category	
		White	☒ ☐ ☐ British Irish Any other white background
		Mixed	☐ ☐ ☐ ☐ White & Black Caribbean White & Black African White & Asian Any other mixed background
		Asian or Asian British	☐ ☐ ☐ ☐ Indian Pakistani Bangladeshi Any other Asian background
Discharge Address		Black or Black British	☐ ☐ ☐ Caribbean African Any other black background
		Chinese or other ethnic group	☐ ☐ Chinese Any other ethnic group
		Not Stated	☐
Postcode		Preferred Written Language	English
Telephone Number		Preferred Spoken Language	English
Other		Interpreter Required	Yes/No
Security Category		Cell Location	

Assessor Name	Mark Officer	Probation Trust/Prison	Midshire
Assessor Position	Practitioner	LDU	South Midshire
Tel Number		Team	Midford
Countersigner	T Manager		

IF PRE SENTENCE		Proximity		
Court Name	Midford MC	Court Type	Magistrates	
Date Assessment Report requested	1/8/2014	Requested by	Midford MC	
Date Report Required	1/8/2014	Date Report Completed	1/8/2014	
Has the offender been identified as a Prolific or other Priority Offender (Effective Sept 2004)		NO		
Is the offender still subject to a Care Order & "Looked After" arrangements by the local authority		NO		
Tier Level		☐ 1 ☒ 2 ☐ 3 ☐ 4		
Purpose of Sentence				
☐	Punishment	☐	Reduction in crime	☐
☒	Reform & Rehabilitation	☐	Public Protection	☐
		Reparation		
		Not Stated		
Court Considered Level of Seriousness		Medium		
Sources of Information				
☐	Bail Information record	☐	Pre-sentence report	☐
☐	Hostel	☒	Interview	☒
☐	Medical	☒	Police	☐
☒	Previous convictions	☐	Previous OASys	☐
☐	BCS	☐	Prison records	☐
☒	Prosecutor (inc CPS)	☐	Psychiatric	☐
☐	Local Authority	☐	Victim statement	☐
☐	RFI	☐	Other (please specify)	☐
Proposal at Report Stage				
Principal Proposal		Community Order with supervision		
Disqualification Order				
Unpaid Work				
Activity				
Select a maximum of 5 activities which apply to this order				
Victim Reparation/Mediation				
Education, Training and Employability				
Financial Management and income				
Accommodation				
Other		Alcohol Specified Activity Requirement		
If other requirement, please specify				
Accredited Programme		Select the accredited programmes which apply to this order		
Accredited Programme 1				
Accredited Programme 2				
Accredited Programme 3				
Accredited Programme 4				

Prohibited Activity	
Curfew	
Exclusion	
Residence	
Mental Health Treatment	
Drug Treatment	
Alcohol Treatment	
Supervision	
Attendance Centre	

Current Event	Concurrent Order 2	Concurrent Order 3	Concurrent Order 4	Concurrent Order 5
1.1a	PSR/Court considered offence (Primary/most serious offence as judged by assessor)		Please complete all offences details fully. Those items starred * only indicate selection from drop down menus on the live application.	
Current Event				
Category of Offence				
Offence	Credit Card fraud – c£500			
Code		Subcode		
Count		Offence Date	Jan-May 2014	
Concurrent Order 2				
Category of Offence				
Offence	Credit Card Fraud – c£80			
Code		Subcode		
Count		Offence Date	1st July 2014	
Concurrent Order 3				
Category of Offence				
Offence				
Code		Subcode		
Count		Offence Date		
Concurrent Order 4				
Category of Offence				
Offence				
Code		Subcode		
Count		Offence Date		
Concurrent Order 5				
Category of Offence				
Offence				
Code		Subcode		
Count		Offence Date		
Additional Offences		No		
1.2a	Resentencing for Breach		~~Yes~~ / No	
	Order Amended		~~Yes~~ / No	

IF SENTENCED: detail of sentence	
Sentence	Community Order +supervision
Other Sentence Type	

Disqualification Order	
IF the user has selected other than CJAA2003-Community Order or CJA2003-Suspended Sentence Order at ID.98	
Custody in Months or Rehabilitation in Months	
Sentence length in Days	
Community Punishment in Hours	
IF Extended Sent pre Oct 1992 Ext Sup (sex) Post Oct 98 or Ext sup (violence) at ID.98	
Extended sentence Months	
For ALL types of sentence	
Sentence Date	1st August 2014
Court Proximity	
Court Name	Midford Magistrates
Court Type	Magistrates
Actual Court Name	
IF CJA2000 Community Order/Suspended Sent Order/Services Community Order/Services Susp Sent Order/Youth Rehab Order at ID.98	
Order Length (months)	24
Unpaid Work	
Length in Hours	
Activity	
Select a maximum of 5 activities which apply to this order	
Victim Reparation/Mediation	
Education, Training and Employability	
Financial Management and income	
Accommodation	
Other	
If other requirement, please specify	
Accredited programme	
Record the accredited programmes which apply to this order	
Accredited Programme 1	
Accredited Programme 2	
Accredited Programme 3	
Accredited Programme 4	
Prohibited Activity 1	
Prohibited Activity 2	
Prohibited Activity 3	
Curfew	
Exclusion	
Residence	
Mental Health Treatment	
Drug Treatment	
Alcohol Treatment	Alcohol Treatment Requirement
Supervision	Yes
Length in months	24
Attendance Centre	
Electronic Monitoring	
Drug Testing	
Intoxicating Substance Treatment	

IF Youth Rehabilitation Order Selected		
Local Authority Residence		
Education		
Intensive Supervision and Surveillance		
Intensive fostering		
IF any other type of sentence selected complete below		
Additional requirements 1		
Additional requirements 2		
Additional requirements 3		
Additional requirements 4		
Additional requirements 5		
Specific Interventions 1		
Specific Interventions 2		
Specific Interventions 3		
Licence information		
Court recommendations		
Sentence Additional Licence conditions		

Custody Specific Details		
Date of actual release		
Type of release		
Any licence requirements		
Home detention curfew date	Automatic release date	Conditional release date
Parole eligibility date	Non parole date	Licence expiry date
Facility licence eligibility date	Resettlement licence eligibility date	Sentence expiry date
Recall Date		
Is the offender detained under the Immigration Act 1971		Yes / No
Has the offender been recommended for deportation		Yes / No
Level of healthcare required		
Further charges pending	Yes / No	Details
Appeal pending	Yes / No	Details

Questions may not be numbered sequentially due to the Assessment Layer chosen	
1.5	
Number of court appearances at which convicted aged under 18 years	0
Score	
1.6	
Number of court appearances at which convicted aged 18 years and over. Do not include current appearances	3
Score	
1.7	
Age at first conviction (record in years)	18

Score	
1.8	
Age first in contact with police: first recorded caution, reprimand or final warning (record in years)	15
1.24	
Number of previous formal cautions, reprimands and final warnings	2
1.26	
How many of the sum [1.5, 1.6 and 1.24] previous convictions, cautions, reprimands or final warnings included any violent offences?	2 or 0
1.28	
How many of the sum [1.6 and 1.24] previous convictions, cautions, reprimands or final warnings included any sexual offences (or offences with a sexual element), committed at an age of 16 or over?	0
Please use the OGRS3/OGP/OVP spreadsheet calculator to provide the figures below.	

OGRS 3 Rating /Cat		
General offending% within 1 year of community sentence/discharge	%	VH / H / M / L
General offending% within 2 years of community sentence/discharge	%	VH / H / M / L
OGP and OVP should be recorded on the summary sheet on page 37		

2. Offence Analysis

Questions may not be numbered sequentially due to the Assessment Layer chosen

2.1 Brief offence(s) details (indicate what exactly happened, when, where and how)

First credit card fraud, a series, was against employer against whom he felt embittered at the time (Jan-May'14). Second offence was while awaiting trial, when he tried to get to use a scammed card to obtain bike parts (July'14). NB Had also been charged with assault against employer (above) but no evidence offered.

2.2	√	
Did the offence involve any of the following	☐	Carrying or using a weapon
	☐	Any violence or threat of violence/coercion
	☐	Excessive use of violence/sadistic violence
	☐	Arson
	☐	Physical damage to property
	☐	Sexual element
2.3	√	
Did any of the following occur	☐	Were there any direct victim(s) eg contact targeting
	☐	Were any of the victim(s) targeted because of racial motivation or hatred of others identifiable group
	√ ☐	Response to a specific victim (eg revenge, settling grudges)
	☐	Physical violence towards partner
	☐	Repeat victimisation of the same person
	☐	Were the victims(s) stranger(s) to the offender

2.4							
Details of Victim(s)							
Approx age	45	Gender	M	Race/ Ethnicity	WB	Victim-perpetrator relationship	Employer

Victim-perpetrator relationship		
Victim of fraud was Mr Nonn's employer at the time		
Any other information of specific note, consider vulnerability		
Mr Nonn is now unemployed and depressed, with a drink problem		
2.5		
Impact on the victim (note any particular consequences)		
Victim acknowledged & regretted that own provocative actions partly to blame.		
2.6		
Does the offender recognise the impact and consequences of offending on victim / community/wider society?	~~Yes~~ / No	
2.7		
Were there other offenders involved?	~~Yes~~ / No	
Peer group influences (e.g. offender easily led, gang member)	~~Yes~~ / No	
2.8		
Why did it happen – evidence of motivation and triggers		
Mr Nonn felt bitter at the time – now largely depressed / self-pitying		
2.9 ✓		
Please tick each evidenced motivation	☐	Sexual motivation
	✓ ☐	Financial motivation
	✓ ☐	Addiction/perceived needs
	✓ ☐	Emotional state of offender
	☐	Racial motivation or hatred of other identifiable group
	☐	Thrill seeking
	☐	Other
2.10 ✓		
Did any of the following act as disinhibitors	✓ ☐	Alcohol
	☐	Pornography
	☐	Non – compliance with medication
	☐	Psychiatric problems
	✓ ☐	Emotional state
	☐	Drugs
	✓ ☐	Traumatic life event (divorce, redundancy)
2.11		
Does the offender accept responsibility for the current offence(s)	~~Yes~~ / No	
How much responsibility does s/he acknowledge for the offences(s). Does s/he blame others, minimise the extent of his/her offending?		
Formally accepts responsibility, but mainly blames employer, and even his ex-partner, for his “need” to take these actions. Much self-pity.		
2.12		
Pattern of offending (consider details of previous convictions)		
Alcohol played a part in his three previous: Excess alcohol, a Drunk & Disorderly, and a breach of peace. Will explore each of these further.		

2.13			
Are current offence(s) an escalation in seriousness from previous offending?			~~Yes~~ / No
2.14			
Are current offence(s) part of an established pattern of similar offending (optional)		~~Yes~~ / No	☐ Disclosed ☒
Identify offence analysis issues contributing to risks of offending and harm. Please include any positive factors			
Current fraud offence is not an escalation, though alcohol clearly a factor in making him a bit violent when under stress on several occasions hitherto.			
Analysis of offence issues linked to risk of serious harm, risks to the individual and other risks.			Yes / ~~No~~

3. Accommodation			
Questions may not be numbered sequentially due to the Assessment Layer chosen			
The following question should be answered in all cases. However, if the offender is in custody answer the questions for situation upon release.			
3.3			
Currently of no fixed abode or in transient accommodation	~~No/Some/Sig~~	☐	Disclosed ☒
3.4			
Suitability of accommodation	~~No/Some/Sig~~	☐	Disclosed ☒
3.5			
Permanence of accommodation	~~No/Some/Sig~~	☐	Disclosed ☒
3.6			
Suitability of location of accommodation	~~No/Some/Sig~~	☐	Disclosed ☒
Identify accommodation issues contributing to risks of offending and harm. Please include any positive factors			
Currently in flatshare with male friend from pub, since leaving ex-partner. Not ideal, but adequate.			
Accommodation issues linked to risk of serious harm, risks to the individual & other risks			~~Yes~~ / No
Accommodation issues linked to offending behaviour			~~Yes~~ / No

4. Education, training and employment			
Questions may not be numbered sequentially due to the Assessment Layer chosen			
4.2			
Is the person unemployed, or will be unemployed on release?	~~No/Some/Sig~~	☐	Disclosed ☒
4.3			
Employment history	~~No/Some/Sig~~	☐	Disclosed ☒
4.4			
Work related skills	~~No/Some/Sig~~	☐	Disclosed ☒
4.5			
Attitudes to employment	~~No/Some/Sig~~	☐	Disclosed ☒
4.6			
School attendance (optional)	No/Some/Sig	☐	Disclosed ☒
4.7			

Has problems with reading, writing or numeracy: Indicate problem areas below	No/Some/Sig	☐	Disclosed ✓
		☐	Disclosed ✓
		☐	Disclosed ✓
		☐	Disclosed ✓
4.8			
Has learning difficulties (optional)		☐	Disclosed ✓
4.9			
Any educational or formal professional / vocational qualifications (optional)	No/Some/Sig	☐	Disclosed ✓
4.10			
Attitudes to education / training (optional)	No/Some/Sig	☐	Disclosed ✓
Enter Initial Skills Checker Score			
Identify education, training & employability issues contributing to risks of offending & harm. Please include any positive factors			
Though no formal qualifications, can read & write and is intelligent, and has mainly been in same job (on and off) since school – but now needs a new job, and is depressed/fed-up without one.			
Education, training & employability issues linked to risk of serious harm, risks to the individual & other risks			Yes / No
Education, training & employability issues linked to offending behaviour			Yes / No

5. Financial Management & Income

Questions may not be numbered sequentially due to the Assessment Layer chosen

5.2			
What is the offender's financial situation (optional)	No/Some/Sig	☐	Disclosed ✓
5.3			
Financial management	No/Some/Sig	☐	Disclosed ✓
5.4			
Illegal earnings are a source of income (optional)	No/Some/Sig	☐	Disclosed ✓
5.5			
Over reliance on family/friends/others for financial support (optional)	No/Some/Sig	☐	Disclosed ✓
5.6			
Severe impediment to budgeting (optional)	No/Some/Sig	☐	Disclosed ✓
Identify financial management issues contributing to risks of offending & harm. Please include any positive factors			
Doesn't cope well without 'normal' income, but when has it spends a lot on social drinking – which in turn contributed to past offending.			
Financial issues linked to risk of serious harm, risks to the individual & other risks			Yes / No
Financial issues linked to offending behaviour			Yes / No

6. Relationships

Questions may not be numbered sequentially due to the Assessment Layer chosen

6.1			
Current relationship with close family members	No/Some/Sig	☐	Disclosed ✓

6.3			
Experience of childhood	~~No~~ /Some/Sig	☐	Disclosed ✓
6.8			
Current relationship status	~~No~~ /Some/Sig	☐	Disclosed ✓
6.4			
Current relationship with partner	~~No~~ /Some/Sig	☐	Disclosed ✓
6.6			
Previous experience of close relationships	~~No~~ /Some/Sig	☐	Disclosed ✓
6.7			
Evidence of domestic violence / partner abuse	~~No~~ /Some/Sig	☐	Disclosed ✓
If the user has selected 'Yes' the following two fields appear as part of 6.7			
Victim	~~Yes~~ / No		
Perpetrator	Yes / ~~No~~		
6.9			
Parental Responsibilities	~~Yes~~ / No		
6.10 – if yes to 6.9			
Parental responsibilities – are these a problem?	Yes / No		
Identify relationship issues contributing to risks of offending & harm. Please include any positive factors			
Male friends at Rising Sun pub seem loyal – though may be a mixed blessing			
Relationship issues linked to risk of serious harm, risks to the individual & other risks	Yes / ~~No~~		
Relationship issues linked to offending behaviour	Yes / ~~No~~		

7. Lifestyle & Associates			
Questions may not be numbered sequentially due to the Assessment Layer chosen			
7.2			
Regular activities encourage offending	~~No~~ /Some/Sig	☐	Disclosed ✓
7.3			
Easily influenced by criminal associates	~~No~~ /Some/Sig	☐	Disclosed ✓
7.4			
Manipulative / predatory lifestyle (optional)	~~No~~ /Some/Sig	☐	Disclosed ✓
7.5			
Recklessness and risk-taking behaviour	Yes / ~~No~~	☐	Disclosed ✓
Identify lifestyle issues contributing to risks of offending and harm. Please include any positive factors			
Boisterous behaviour after a drink can spill into anger and loss of control?			
Lifestyle and associates issues linked to risk of serious harm, risks to the individual & other risks	~~Yes~~ / No		
Lifestyle and associates issues linked to offending behaviour	~~Yes~~ / No		

8. Drugs ever misused (in custody and community)	
Questions may not be numbered sequentially due to the Assessment Layer chosen	
8.1 Drugs ever misused (in custody and community)	~~Yes~~ / No
If answer to 8.1 above is Yes complete this section.	

Drug	Current Usage None/Daily/Weekly/Monthly/ Occasional	Currently injected √	Previous usage √	Previously injected √
A Heroin	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
B Methadone (not prescribed)	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
C Other opiates	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
D Crack /Cocaine	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
E Cocaine Hydrochloride	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
F Misused prescribed drugs	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
G Benzodiazepines	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
H Amphetamines	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
I Hallucinogens	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
J Ecstasy	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
K Cannabis	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
L Solvents (inc. gases and glues)	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
M Steroids	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
N Other	None/Daily/Weekly/Monthly/ Occasional	☐	☐	☐
Please specify other drug(s)				
8.4				
Current Drug noted in 8.1 (Class A only)		☐	Disclosed √	
8.5				
Level of use of main drug	Less than Weekly / More than Weekly /Missing	☐	Disclosed √	
8.6				
Ever injected drugs	Yes / No	☐	Disclosed √	
8.8				
Motivation to tackle drug misuse	No/Some/Sig/Missing	☐	Disclosed √	
8.9				
Drug use and obtaining drugs a major activity / occupation	Problem? No/Some/Sig/Missing	☐	Disclosed √	
Identify drug misuse issues contributing to risks of offending and harm. Please include any positive factors.				

Drugs misuse issues linked to risk of serious harm, risks to the individual & other risks	Yes / No
Drugs misuse issues linked to offending behaviour	Yes / No

9. Alcohol Misuse

Questions may not be numbered sequentially due to the Assessment Layer chosen

9.1

Evidence of domestic violence / partner abuse	~~No/Some/Sig~~	☐	Disclosed ✓
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If 9.1 has been answered with '1-Some problems' or '2-Significant problems' then the following question is shown tagged onto 9.1

If a problem describe level and frequency of alcohol consumption at present time

Says drinks 5-6 pints lager most nights when has the money - social

9.2

Binge drinking or excessive use of alcohol in last 6 months	~~No/Some/Sig~~	☐	Disclosed ✓
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9.3

Frequency and level of alcohol misuse in the past	~~No/Some/Sig~~	☐	Disclosed ✓
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If 'Some or Sig' has been answered to any of 9.1, 9.2 or 9.3 then answer 9.4 and 9.5

9.4

Violent behaviour related to alcohol use at any time (optional)	~~No/Some/Sig~~	☐	Disclosed ✓
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9.5

Motivation to tackle alcohol misuse (if applicable)	~~No/Some/Sig~~	☐	Disclosed ✓
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Identify alcohol misuse issues contributing to risks of offending and harm.

Please include any positive factors

Has shown aggression to former partner and to others after a drink, and all three precons are drink related, but this is not chronic alcoholism

Alcohol misuse issues linked to risk of serious harm, risks to the individual & other risks	Yes / ~~No~~
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Alcohol misuse issues linked to offending behaviour	Yes / ~~No~~
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10. Emotional Well-being

Questions may not be numbered sequentially due to the Assessment Layer chosen

10.1

Difficulties coping	~~No/Some/Sig~~	☐	Disclosed ✓
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10.2

Current psychological problems / depression	~~No/Some/Sig~~	☐	Disclosed ✓
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10.3

Social isolation	~~No/Some/Sig~~	☐	Disclosed ✓
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10.4

Offender's attitude to themselves	~~No/Some/Sig~~	☐	Disclosed ✓
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10.5

Self harm, attempted suicide, suicidal thoughts or feelings	~~No/Some/Sig~~	☐	Disclosed ✓
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10.6

Current psychiatric problems	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
10.7			
Tick if any of the following were reported:	☐	Evidence of childhood behavioural problems (optional)	
	☐	History of severe head injuries, fits, periods of unconsciousness	
	☐	History of psychiatric treatment	
	☐	Ever been on medication for mental health problems in past	
	☐	Previously failed to co-operate with psychiatric treatment	
	☐	Ever been a patient in a Special Hospital or Regional Secure Unit	
	☐	Current psychiatric treatment or treatment pending	
10.8			
Is a Specialist Report required?	~~Yes~~ / No		
Identify any issues of emotional well-being contributing to risks of offending & harm. Please include any positive factors			
He is currently depressed/fed-up in response to current circs, but not medically depressed, but partly contributes to his current offending.			
Issues of emotional well-being linked to risk of serious harm, risks to the individual & other risks	Yes / ~~No~~		
Issues of emotional well-being linked to offending behaviour	Yes / ~~No~~		

11. Thinking & Behaviour

Questions may not be numbered sequentially due to the Assessment Layer chosen

11.1			
Level of interpersonal skills	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
11.2			
Impulsivity	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
11.3			
Aggressive / controlling behaviour (optional)	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
11.4			
Temper control	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
11.5			
Ability to recognise problems	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
11.6			
Problem solving skills	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
11.7			
Awareness of consequences	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
11.8			
Achieves goals (optional)	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
11.9			
Understands other people's views	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓
11.10			
Concrete / abstract thinking (optional)	~~No~~ / ~~Some~~ / ~~Sig~~	☐	Disclosed ✓

Identify thinking / behavioural issues contributing to risks of offending and harm. Please include any positive factors.

Decision-making impaired after a drink and when feeling fed up

Thinking / behaviour issues linked to risk of serious harm, risks to the individual & other risks	Yes / ~~No~~
Thinking / behaviour issues linked to offending behaviour	Yes / ~~No~~

12. Attitudes

Questions may not be numbered sequentially due to the Assessment Layer chosen

12.1			
Pro-criminal attitudes	~~No/Some/Sig~~	☐	Disclosed ✓
12.3			
Attitude towards staff (optional)	~~No/Some/Sig~~	☐	Disclosed ✓
12.4			
Attitude towards supervision / licence	~~No/Some/Sig~~	☐	Disclosed ✓
12.5			
Attitude towards community / society	~~No/Some/Sig~~	☐	Disclosed ✓
12.6			
Does the offender understand their motivation for offending? (optional)	~~No/Some/Sig~~	☐	Disclosed ✓
12.8			
Motivation (to address offending behaviour)	~~Very Motivated/ Quite Motivated/ Not at All~~	☐	Disclosed ✓

Identify issues about attitudes contributing to risks of offending and harm. Please include any positive factors.

Though somewhat self-pitying, he seems open to learning to better himself.

Attitudes linked to risk of serious harm, risks to the individual & other risks	~~Yes~~ / No
Attitudes issues linked to offending behaviour	~~Yes~~ / No

13. Health and other Considerations

Questions may not be numbered sequentially due to the Assessment Layer chosen

13.1	
General Health – Any physical or mental health conditions?	~~Yes~~ / No
13.2	
Electronic monitoring – any adverse impact to others?	~~Yes~~ / No
Is there a fixed telephone line at the offender's address that is not used for any other facilities such as answerphone, faxes, internet?	Yes / ~~No~~
Is there a permanent electricity supply at the offender's address?	Yes / ~~No~~

13.3
Do any of the issues below affect availability or suitability for the proposed order, electronic monitoring or programme? If YES please explain in the box provided (optional)

Issue	Community Order	Electronic Monitoring	Programme
Chronic health problems			
Disability			
Current psychiatric/severe psychological problem			

Level of motivation			
Learning difficulties / low IQ			
Literacy problems			
Poor communication skills			
Need for interpreter			
Alcohol misuse			
Drugs misuse			
Chaotic lifestyle			
Religious or cultural requirements			
Transport difficulties			
Commitments: Employment			
Commitments: Education			
Child care / carers			
13.4			
Understands the importance of completing programmes (optional)			Yes / No

Risk of Serious Harm Screening

R1.1:

R1-R5 are screening checklists. All sections of this screening must be completed in all cases. The purpose is to identify whether the offender is likely to:

- Cause serious harm to others
- Cause harm to staff or prisoners
- Cause harm to themselves
- Be a risk in respect of escape / abscond, control or breach of trust
- Be at risk because of their vulnerability

R1.2

Area of concern :

Has the offender been convicted of any of the following offences:

	Current offence	Previous offence
Murder / attempt murder / threat/conspiracy to murder / manslaughter		
Wounding / GBH (Sections 18/20 Offences against Person Act 1861)		
Any sexual offence against a child or children		
Rape or serious sexual offence against an adult		
Any other offence against a child – see revised Appendix 1		
Aggravated burglary		
Arson		
Criminal damage with intent to endanger life		
Kidnapping / false imprisonment		
Possession of a firearm with intent to endanger life or resist arrest		
Racially motivated / racially aggravated offence		
Robbery		
Any offence involving possession and/or use of weapons		
Any other offence which is as serious, eg Blackmail, harassment, stalking, child pornography, child neglect abduction. C		
None of the above apply	√	√

R1.3

Significant events

On the information available to you, has the offender: - ?

	Current offence	Previous behaviour
Assaulted / threatened staff		

Assaulted / threatened others		
Been violent toward partner / other member of their family		√
Committed a serious offence whilst not complying with a medication		
Been sentenced to four years imprisonment or more		
Been involved in any hate-based behaviour		
Been assessed as High Risk of Serious Harm on a previous occasion		
Been, or is subject to: life sentence/licence, detained at HM pleasure, imprison for life or for public protection (s225 CJA2003) or detention for life or detention for public protection (s226 CJA2003)		
Been a minor subject to life licence under s90-92 of the Powers of the Criminal Courts (Sentencing) Act 2000		
Been a conditionally discharged patient subject to a restriction order under Section 41 of the Mental Health Act 1983		
Received an extended sentence		
Been a stalker		
Displayed obsessive behaviour linked to offending		
Been involved in bizarre or ritualistic aspects linked to offending		
Displayed any offence-related behaviour observed in custodial setting		
Displayed any inappropriate behaviour towards members of staff, visitors or prisoners		
Established links or associations, whilst in custody, which increase Risk of Serious Harm		
None of the above apply	√	

R2 Risks to children - screening

R2.1	Is the offender, now or on release, likely to live with or have frequent contact with, any child who is on the child protection register or who is being looked after by the local authority?	~~Yes~~ / No / ~~Don't Know~~
R2.2	Are there any concerns in relation to children?	~~Yes~~ / No / ~~Don't Know~~
If you have ticked YES to R2.1 you must complete R7. If you have ticked YES R2.2 you must complete R6, serious harm analysis and, if the identity of the child(ren) is known, R7 as well, unless the reason for not doing so is indicated in R5.2		

R3 Risks to the individual - screening

From what you know about this offender, have there been or are there currently any concerns about:		
R3.1	Risk of suicide?	~~Yes~~ / No / ~~Don't Know~~
R3.2	Risk of self-harm?	~~Yes~~ / No / ~~Don't Know~~
R3.3	Coping in custody / hostel setting?	~~Yes~~ / No / ~~Don't Know~~
R3.4	Vulnerability?	~~Yes~~ / No / ~~Don't Know~~
If you have ticked YES to any of the questions in R3 you must complete the relevant part of R8, unless the reason for not doing so is indicated in R5.2		

R4 Other risks - screening

From what you know about this offender have there been or are there currently any concerns in relation to:		
R4.1	Escape / abscond?	~~Yes~~ / No / ~~Don't Know~~
R4.2	Control issues / disruptive behaviour?	~~Yes~~ / No / ~~Don't Know~~

R4.3	Concerns in respect of breach of trust?	~~Yes~~ / No / ~~Don't Know~~
If you have ticked YES to any of the above questions you must complete R9, unless the reason for not doing so is indicated in R5.2		
R4.4	Risks to other prisoners	~~Yes~~ / No / ~~Don't Know~~
If you have ticked YES to the above question you must complete R6, unless the reason for not doing so is indicated in R5.2		

R5 Other information – screening		
R5.1	Is there anything else about the offender that leads you to consider that a full analysis should be completed? If YES, give details below	Yes / ~~No~~
There is historic Domestic Violence that needs exploring further, also in the context of his tendency to be violent after a drink.		
R5.2	If you have ticked YES to one of the questions above, you must now complete the associated section(s) of the full analysis to which the form directs you unless, in your judgment, there is a sound reason for not doing so, that you have set out below.	
See below.		

R6 Risk of Serious Harm Full Analysis	
To be completed as indicated by R1, R2, R4.4, R5.1 or R8.4.1. The aim is to use all available information to assess whether the offender is likely to cause serious harm. Because of the services' duty of care when assessing risk in relation to staff and prisoners, assessors considering the risk of serious harm to these two groups will be concerned with both serious harm as defined above and harm that is less serious in impact.	
R6.1 Current behaviour	
Information in this section should include behaviour, predisposing factors and situational hazards concerning <i>most recent</i> behaviour / offence	
Most recent behaviour / offence indicative of risk of serious harm	
Offence details (take details from 2.1 as to what s/he did)	
Offence was credit card fraud, but it seems he also headbutted his employer, though he was not convicted (no evidence offered). He was angry with the victim, and his previous DV (a Warning), and his two previous public order offences suggest a poor ability to control his temper, especially when he's had a drink.	
Where and when did s/he do it?	
At his place of work, in May 2014, where tensions with his employer (the employer's son specifically) came to a head.	
How did s/he do it? (was there any pre planning, use of weapon, tool etc)	
No evidence of planning; he reacted to something that was said, and just headbutted the victim.	
Who were the victims? (are there concerns about targeting, type, age, race or vulnerability of victim)	
Michael Gilkes, son of owner Eric Gilkes, admitted that he was perhaps partly to blame, and was a reluctant prosecution witness.	
Was anyone else present / involved?	
No – though Eric Gilkes was much keener than his son to press charges (perhaps because the credit card fraud was also against his firm).	
Why did s/he do it? (motivation and triggers)	
Resentment over perceived unfair treatment, mocking, and finally news that	

victim was seeing Al's ex—partner. I think that tipped him over.
Sources of information
Interview, prosecution papers that included precons & old Police DV unit report.
R6.2 Previous behaviour
Information in this section should cover the behaviour, predisposing factors and situational hazards concerning <i>previous</i> behaviour / offences. If the offender has a long list of relevant previous convictions / behaviour please summarise key events.
Previous behaviour / offence indicative of risk of serious harm
What exactly did s/he do?
Two previous public order offences both involved scuffles after a drink; one on the way home from pub, and one outside betting office. Might have overreacted rather than being the instigator. DV event: a row after coming home from pub.
Where and when did s/he do it?
As above
How did s/he do it? (was there any pre planning, use of weapon, tool etc)
No evidence of planning – seems like an overreaction in each case.
Who were the victims? (were there concerns about targeting, type, age, race / vulnerability of victim)
Clearly his then partner was vulnerable, and pregnant; other victims not – similar young men who had also had a drink it seems.
Was anyone else present / involved?
No
Why did s/he do it? (motivation and triggers)
Seems poor self-control after a drink, when he feels slighted.
Sources of information
Interview, and prosecution papers as before

R7 Risk of serious harm to children whose identity is known – full analysis		
Information which could put children at risk if disclosed to the offender must not be recorded in this section		
To be completed if indicated by R2, if the offender is believed to pose a risk of serious harm to children whose identity is known, or if the offender is in close contact with named children who are at risk.		
R7.1 The role of the offender		
Is this section being completed because the offender: -		
a)	- presents a risk to identifiable children?	Yes / No
b)	- is involved in a situation where there are identifiable children who are considered to be at risk from others?	Yes / No
If 'a' give details of relevant factors and situations, if not covered previously. If 'b' indicate the offender's involvement in the family. Say how, when and from whom the child(ren) are believed to be at risk. Specify the nature of the concern.		
R7.2 Details of children at risk of serious harm		
Child at Risk of Serious Harm		
Name *		* Please ensure the Name is complete or enter 'Non Disclosable'
Age		

Date of Birth			
Gender			
Address (if disclosable)			
Currently Registered with Social Services			Yes / No
Previously Registered with Social Services			Yes / No
Category of Child protection registration (i.e. neglect, physical, sexual or emotional)			
Current		Previous	
Neglect	☐	Neglect	☐
Physical	☐	Physical	☐
Sexual	☐	Sexual	☐
Emotional	☐	Emotional	☐
R7.3			
Have there been any child protection conferences or 'looked after children' reviews?			Yes /No /Don't know
Give details of child protection conferences, child protection decisions and looked after children review dates – if applicable			
R7.4			
Local Authority Children's Services key worker name, address and telephone number, if applicable			
R7.5			
Other agencies and personnel involved, if applicable			
R7.6			
Additional information			
Record action to be taken now or in the future in R11.12			
Date child protection issues came to assessor's attention			

R8. Suicide and/or Self-harm	
To be completed if indicated by R3.1 and/or R3.2	
R8.1.1 Suicide/Self-harm	
Are there any current concerns about suicide?	Yes /No /Don't know
Are there any current concerns about self-harm?	Yes /No /Don't know
If YES describe circumstances, relevant issues and needs regarding current concerns (refer to sections 1-12 for indicators, particularly Section 10)	
R8.1.2 (if yes to R8.1)	
Is there a current ACCT? (Assessment, Care in Custody and Teamwork)	Yes / No
Book number	
R8.1.3	
Are there any concerns about suicide in the past?	Yes /No /Don't know
R8.1.4	
Are there any concerns about self-harm in past?	Yes /No /Don't know
If YES describe circumstances, relevant issues and needs if any. Say when the concerns arose.	

R8.2 Coping in custody/hostel setting	
To be completed if indicated by R3.3	
R8.2.1	
Suicide/self-harm	
Are there any current concerns about coping in custody?	Yes /No /NA
Any current concerns about coping in hostel settings?	Yes /No /NA
R8.2.2	
Are there any previous concerns about coping in custody?	Yes /No /Don't know
Any previous concerns about coping in hostel settings?	Yes /No /Don't know
If YES describe circumstances, relevant issues and needs	
R8.3 Vulnerability	
To be completed if indicated by R3.5	
R8.3.1	
Are there any current concerns about vulnerability (e.g. victimization, being bullied, assaulted, exploited)?	Yes /No /Don't know
If YES describe circumstances, relevant issues and needs	
Have there been any previous concerns about vulnerability? (e.g. victimization, being bullied, assaulted, exploited)	Yes /No /Don't know
If YES describe circumstances, relevant issues and needs	
R8.4 Risk of serious harm	
R8.4.1	
Any current concerns about coping in hostel settings?	Yes /No /Don't know
Do any of the above (R8.1-8.3) indicate a risk of serious harm to others? If YES complete the risk of serious harm analysis in R6.	
If YES describe circumstances, relevant issues and needs	

R9 Other risks – full analysis	
R9.1 Escape and abscond	
To be completed if indicated by R4.1	
R9.1.1	
Any current concerns about escape and abscond?	Yes /No /NA
If YES describe circumstances, relevant issues and needs	
Any previous concerns about escape and abscond?	Yes /No /NA
If YES describe circumstances, relevant issues and needs	
R9.2 Control issues / disruptive behaviour	
To be completed if indicated by R4.2	
R9.2.1	
Any current concerns about control and disruptive behaviour?	Yes /No /Don't know
If YES describe circumstances, relevant issues and needs	

R9.2.2	
Any previous concerns about control & disruptive behaviour?	Yes /No /Don't know
If YES describe circumstances, relevant issues and needs	
R9.3 Breach of trust	
To be completed if indicated by R4.3	
R9.3.1	
Are there any current concerns about breach of trust?	Yes / ~~No~~ / ~~Don't know~~
If YES describe circumstances, relevant issues and needs	
One of his credit card frauds was against his employer, against whom he was feeling resentful at the time.	
R9.3.2	
Are there any previous concerns about breach of trust?	~~Yes~~ / No / ~~Don't know~~
If YES describe circumstances, relevant issues and needs	

R10: RISK OF SERIOUS HARM SUMMARY

Risk of Serious Harm Summary

Summarise the risks you have identified in R6-R9. Consider both *current* and *future* risks. Include risks while the offender is in custody as well as on release.

R11 should also be completed in the Risk Management section.

R10.1 Who is at risk?

Anyone near Alan, whether at home or in the street, when he's had a drink.

R10.2 What is the nature of the risk?

A provocation (or perceived one) might set him off.

R10.3 When is the risk likely to be greatest?

Consider the timescale and indicate whether risk is immediate or not.

Consider the risks in custody as well as on release.

It's immediate if he has just a had a few drinks – otherwise not.

R10.4 What circumstances are likely to increase risk?

Describe factors, actions, events which might increase level of risk, now and in the future

Drink plus perceived provocation.

R10.5 What factors are likely to reduce the risk

Describe factors, actions, and events which may reduce or contain the level of risk.

What has previously stopped him / her?

He's not an alcoholic, just very used to heavy social drinking, and if he could reduce or control that the risk would almost completely disappear, it seems.

R10.6 Risk classification

The assessor must use the information in R10. – R10.5 to indicate how likely the offender is to cause serious harm:

- ☐ to others ☐
- ☐ to staff and/or prisoners ☐
- ☐ to themselves ☐
- ☐ be a risk in respect of escape/abscond ☐
- ☐ be a risk in respect of control and/or breach of ☐trust ☐

☐ be at risk because of their vulnerability ☐

PSR Stage

Assess both the risk of serious harm the offender poses in the community (including hostel setting and the risk the offender might pose if in custody (remand and/or sentenced)

Community Orders:

Assess the risk of serious harm the offender poses in the community but if there is evidence to indicate that they could pose a risk to anyone in prison this must be used in assessing the level of risk of serious harm.

Custody:

Assess the risk of serious harm the offender poses on the basis that they could **be released imminently back into the community. The length of the sentence left is not relevant to completion of this section** Assess both the risk of serious harm the offender presents now, in custody, and the risk they could present to others whilst in a custodial setting

Low Risk of serious harm – current evidence does not indicate likelihood of serious harm.

Medium risk of serious harm – there are identifiable indicators of risk of serious harm. The offender has the potential to cause serious harm but is unlikely to do so unless there is a change in circumstances, for example, failure to take medication, loss of accommodation, relationship breakdown, drug or alcohol misuse.

High risk of serious harm – there are identifiable indicators of risk of serious harm. The potential event could happen at any time and the impact would be serious.

Very High risk of serious harm – there is an imminent risk of serious harm. The potential event is more likely than not to happen imminently and the impact would be serious.

Where an individual is assessed as being at **medium, high or very high** risk of serious harm, this **MUST** be followed through with a risk management plan.

Risk to:	Risk in Community	Risk in Custody
Children	Low / ~~Medium~~ / ~~High~~ / ~~Very High~~	Low / ~~Medium~~ / ~~High~~ / ~~Very High~~
Public	Low / ~~Medium~~ / ~~High~~ / ~~Very High~~	Low / ~~Medium~~ / ~~High~~ / ~~Very High~~
Known Adult	Low / ~~Medium~~ / ~~High~~ / ~~Very High~~	Low / ~~Medium~~ / ~~High~~ / ~~Very High~~
Staff	Low / ~~Medium~~ / ~~High~~ / ~~Very High~~	Low / ~~Medium~~ / ~~High~~ / ~~Very High~~
Prisoners		Low / ~~Medium~~ / ~~High~~ / ~~Very High~~

RISK MANAGEMENT PLAN

R11 Management issues

R11.1

Has this case been referred to multi agency public protection management:

Level 2 – Local multi agency risk management?	~~Yes~~ / No
Level 3 – Multi Agency Public Protection Panel (MAPPP)?	~~Yes~~ / No

If not, should this case be referred to multi agency public protection:

Level 2 – Local multi agency risk management?	~~Yes~~ / No
Level 3 – Multi Agency Public Protection Panel (MAPPP)?	~~Yes~~ / No

R11.2

Has this case been referred as a Critical Public Protection Case (refer to the Public Protection Manual)

If not, should this case be referred now?	~~Yes~~ / No
If not, should this case be referred pre-release?	~~Yes~~ / No

R11.3

Is the offender required to register under the Sex Offender Act 1997?	~~Yes~~ / No
---	----------------------------

If YES, has the offender registered?	~~Yes~~ / No
R11.4	
Is the offender disqualified from working with children as set out in Section 35 (4) of the Criminal Justice & Court Services Act 2000?	~~Yes~~ / No
R11.5	
Has the offender been identified as having a present or previous conviction against a child?	~~Yes~~ / No
R11.6	
Has the offender been identified as presenting an ongoing risk to children?	~~Yes~~ / No
R11.7	
Is there a requirement for the Police, Local Authority and the Offender Manager to be notified prior to the release of the offender from custody?	~~Yes~~ / No
R11.8	
Is the offender subject to Public Protection Manual restrictions or communications?	~~Yes~~ / No
R11.9	
Is the offender a conditionally discharged patient under Section 41 of the Mental Health Act 1983?	~~Yes~~ / No
R11.10	
Is the offender on life licence following a sentence of imprisonment or detention for public protection? (Section 230 schedule 18)	~~Yes~~ / No
R11.11	
Has the offender received an extended sentence?	~~Yes~~ / No
R11.12 Management Plan	
Current situation	
He resides in current flat share, unemployed so can't afford to drink as much as usual – but that risk continues as his pub friends 'help him out'.	
1. Other agencies involved (provide brief outline of the activity of each agency that can be shared with the offender. Cross-reference should be made to any supporting risk management framework used, e.g. child protection procedures).	
Court made, in error, an Alcohol Treatment Requirement – not appropriate, so I will not attempt to action that, but will attempt alternative plan.	
2. Existing support/controls (in place or which can be activated if the offender is being released into the community).	
Flatmate and other pub friends seem supportive, and possibly collusive too.	
3. Added measures for specific risks. Include here all activity aimed at addressing victim perspective and contact.	
Alan is not very sympathetic to previous victims, but shows no ongoing bitterness either – seems rather indifferent to them, now 'past business'.	
4. Who will undertake the actions and by when? (cross reference to any recent or planned MAPPA meeting).	
While on his Community Order I plan to do 'Drink Diary' work, plus more related work as needed, as I believe tackling drinking will make the main difference in this case.	
5. Additional conditions/requirements to manage the specific risks.	
Nothing additional needed – a job and drink reduction would be enough.	

6. Level of Contact (including frequency of home visits)
Weekly to start – no special need for home visit to flatshare.
7. Contingency
Nothing specific needed
8. Additional Comments
As with the ISP below, I believe that progress on job and drink reduction will do the most to contain Alan's RoH.

Summary Sheet					
Criminogenic Needs Summary and Section Scores					
OASys Section	Linked to Risk of Serious Harm	Linked to Risk of Reoffending	Criminogenic needs	Low Scoring Areas Need Attention*	Identified on SAQ
3. Accommodation	No	No	No	No	No
4. ETE	No	YES	YES	No	YES
5. Finance	No	YES	YES	No	YES
6. Relationships	No	No	No	No	No
7. Lifestyle & Associates	No	No	No	No	No
8. Drug Misuse	No	No	No	No	No
9. Alcohol Misuse	YES	YES	YES	No	YES
10. Emotional Well being	No	YES	YES	No	No
11. Thinking & behaviour	YES	YES	YES	No	No
12 Attitudes	No	No	No	No	No
* Reasons for Low Scoring Areas needing attention should be included on a continuation sheet.					

Predictor Scores % and Risk Category			
	Year 1 %	Year 2 %	Category
OGP Probability of proven non-violent reoffending			Very High / High / Medium / Low
OVP Probability of proven violent-type reoffending			Very High / High / Medium / Low

Probability of serious harm to others		
The full risk of serious harm analysis indicates the following risk:		
Risk to:	Risk in Community	Risk in Custody
Children	Low/ Medium/ High	Low/ Medium/ High
Public	Low/ Medium/ High	Low/ Medium/ High
Known Adult	Low/ Medium/ High	Low/ Medium/ High
Staff	Low/ Medium/ High	Low/ Medium/ High
Prisoners		Low/ Medium/ High

Current concerns about:	Yes ✓
Risk of suicide	☐
Risk of self-harm	☐
Coping in custody / hostel setting	☐

Vulnerability	☐
Escape / abscond	☐
Control issues	☐
Breach of trust	☐

Initial Sentence Plan	
1. Has the self-assessment form been completed?	Yes / ~~No~~
What are the key issues that have been identified?	
Employment, finance and alcohol	
2. Motivation, capacity to change and positive factors	
Is the offender motivated to address offending behaviour?	~~Not at all /~~ Quite Motivated / ~~Very Motivated~~
Does the offender have the capacity to change and reduce offending?	~~Not at all /~~ Quite capable / ~~Very Capable~~
Indicate the work to be carried out to increase the offender's motivation	
Factors that may inhibit change	
Poor qualifications may hamper jobsearch; pub friends may hamper drink reduction.	
Positive factors to be maintained or developed	
Alan likes to work, is capable, and values material success.	
Level under incentive and earned privileges scheme	Basic / Standard / Enhanced
3. Victim issues (from Section 2)	
Is the location of the victim important in managing the case?	~~Yes /~~ No
Indicate what work need to be done on the offender's awareness of the impact of the offence on the victim	
No ongoing issue relevant here.	
4. Discrimination Issues	
Record relevant details of the offender's experience of discrimination. Are there issues that need to be addressed now or in the future?	
No	

Sentence Plan Objective		
Objective Category	Alcohol	
Objective – what are you trying to achieve?	Reduction in, and better management of, consumption of alcohol.	
Relevant OASys items :		
	1	Alcohol
	2	Thinking & Behaviour
	3	
	4	
How will you measure any progress made?	Reduction as recorded in Drink Diary Reduction in drink-related altercations	
Objective Status	Not Started/Ongoing	To start within 1st 2 weeks

Action	Use of drinks diary Discussion of past behaviour and perceptions		
Who will do the work?	Me		
Work/Review Timescale	~~1/16Weeks 1/3/6/12 Months~~		
Status	~~Not started~~ /Ongoing		

Sentence Plan Objective			
Objective Category	Employability		
Objective – what are you trying to achieve?	Get Alan back into a job, if necessary by helping him get qualifications first.		
Relevant OASys items :			
	1	Employability	
	2		
	3		
	4		
How will you measure any progress made?	Qualification may be an initial outcome, while getting a stable job would be the preferred outcome.		
Objective Status	~~Not Started~~ /Ongoing	To start within 1st 2 weeks	
Action	Referral to ETE worker		
Who will do the work?			
Work/Review Timescale	1/16Weeks 1/3/6/12 Months		
Status	Not started/Ongoing		
Print extra Sentence Plan Objective pages as required for additional objectives set			

Assessor Signature	M Officer	Date	15/08/14
and if required			
Countersigner Signature	T Manager	Date	18/08/14

CONTINUATION SHEET (Print out this page as required and index as required)			
Section/Question		Offenders Name	
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